

THE CORPORATION OF THE TOWNSHIP OF EMO
REGULAR COUNCIL MINUTES
May 8, 2018

Minutes of the Regular meeting of the Council of the Corporation of the Township of Emo held on Tuesday, May 8, 2018 at 6:30 p.m.

Present: Mayor Jack Siemens; Councillors Michael Loney, Lori Ann Shortreed, Vernon Thompson and Warren Toles; CAO/Clerk-Treasurer Bridget Foster.

Absent: None.

Declaration of Pecuniary Interest and the General Nature Thereof: None.

RESOLUTIONS:

1. **Shortreed - Loney:** BE IT RESOLVED that we hereby approve the Regular Council Meeting agenda for Tuesday, May 8, 2018.

CARRIED.

2. **Thompson - Toles:** BE IT RESOLVED that the April 17, 2018 Regular Council Meeting and April 26, 2018 Special Council Meeting minutes, be adopted as circulated.

CARRIED.

3. **Shortreed - Thompson:** BE IT RESOLVED that we hereby accept written report from Peter McQuaker, Public Works Superintendent, Ed Bullied, Deputy Public Works Superintendent and Bridget Foster, CAO/Clerk-Treasurer (from April 18, 2018 to May 8, 2018).

CARRIED.

4. **Loney - Shortreed:** BE IT RESOLVED that we hereby approve the following 2018 second quarter School Board payments:

Public School Board:	\$55,832.29
Separate School Board:	\$ 4,937.19

CARRIED.

5. **Shortreed - Loney:** BE IT RESOLVED that we hereby authorize the payment of bills on file in Municipal General to May 8, 2018, with the exception to the invoice from Stratton Equipment-invoice 538-18 & 540-18.

CARRIED.

May 8, 2018 Regular Council Meeting Minutes Cont'd:

May 8, 2018 Regular Council Meeting Minutes Cont'd:

6. **Thompson - Toles:** BE IT RESOLVED that we hereby approve the invoices for the following Township of Emo Boards/Committees to May 8, 2018:

- Emo-LaVallee Community Centre
- Emo Recreation Council
- Emo Cemetery
- Emo Parks
- Emo Toy Library/Resource Centre

CARRIED.

7. **Thompson - Toles:** BE IT RESOLVED that we hereby agree to send Peter McQuaker to Ground Force Training's CVOR for Supervisors course scheduled May 16-17, 2018 in Kenora, ON. All related expenses to be paid by the Township of Emo; And further a typed report to be submitted for the next regular Council meeting scheduled on May 22, 2018, outlining the scope of the training.

CARRIED.

8. **Loney - Toles:** BE IT RESOLVED that we hereby authorize payment to S. Burnett & Associates Ltd. in the amount of \$22,286.38, being invoices to April 12, 2018.

CARRIED.

9. **Thompson – Loney:** BE IT RESOLVED that we hereby accept Township of Emo's Internal Audit for the Drinking Water Quality Management System, as submitted by the Township of Chapple.

CARRIED.

10. **Shortreed - Thompson:** BE IT RESOLVED that we hereby accept funding from Canadian Heritage's Celebrate Canada program in the amount of \$4,000.00, toward the Township of Emo's 2018 Canada Day celebration.

CARRIED.

11. **Shortreed – Thompson:** BE IT RESOLVED that we hereby accept quotation from Pyroboyz for fireworks for Emo's 2018 Canada Day celebration as follows:

- \$4,000.00 1.3G Professional Fireworks;
- \$1,200.00 Staff, Travel & Expenses;
- Actual cost of liability insurance, less than \$1,000.00.

CARRIED.

May 8, 2018 Regular Council Meeting Minutes Cont'd:

May 8, 2018 Regular Council Meeting Minutes Cont'd:

12. **Shortreed - Loney:** BE IT RESOLVED that we hereby accept funding from Service Canada's 2018 Canada Summer Jobs program for two summer students in the amount of \$3,360.00; and further agree to hire for these positions.

CARRIED.

13. **Thompson - Toles:** BE IT RESOLVED that we hereby accept funding from Ministry of Tourism, Culture & Sport's 2018 Summer Experience program for one student in the amount of \$3,658.00; and further agree to hire for this position.

CARRIED.

14. **Thompson - Toles:** BE IT RESOLVED that we hereby agree to make a donation to Donald Young School and Sturgeon Creek Alternative Program, being the cost of garbage bags and a healthy snack for approximately 340 students, toward Community Pitch-In scheduled Friday, May 11, 2018;
And further, in lieu of a healthy snack a donation will be made to each school at rate of \$1.00 per student.

CARRIED.

15. **Shortreed - Loney:** BE IT RESOLVED that we hereby authorize payment to Rainy River District Social Services Administration Board in the amount of \$29,023.70, being April, 2018 levy and January/February/March retro pay, less the supplemental ambulance portion in the amount of \$715.91;
And further to approve payment in the amount of \$25,017.50, being May, 2018 levy, less the supplemental ambulance portion in the amount of \$715.91.

CARRIED.

16. **Shortreed - Loney:** BE IT RESOLVED that we hereby approve Application made under Sec. 357 of the Municipal Act, 2001 received from Municipal Property Assessment Corporation, for write-off, as follows:

- Assessment Roll #54200, from \$28,500 (FT) and \$222,750 (RT) to \$28,500 (FT), effective March 26, 2018.

CARRIED.

17. **Thompson - Toles:** BE IT RESOLVED that we hereby agree to purchase hanging baskets and bedding plants from Loewen Greenhouses for the 2018 summer season, in the amount of \$1,752.80, HST included, as per quotation.

CARRIED.

May 8, 2018 Regular Council Meeting Minutes Cont'd:

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18. **Thompson - Shortreed:** BE IT RESOLVED that we hereby agree to advertise in the Fort Frances Times' 2018 Discover Visitor Guide, in the amount of \$330.00 plus HST, as per quotation.

CARRIED.

19. **Thompson - Toles:** BE IT RESOLVED that we hereby accept proposal from Gillons Insurance Brokers Ltd. for 2018/2019 Municipal Insurance in the amount of \$56,260.00, excluding PST, as per quotation, to be insured by JLT Canada.

CARRIED.

20. **Shortreed - Loney:** BE IT RESOLVED that we hereby agree to go in-camera at 8:58 p.m. for the following reasons:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED.

21. **Thompson - Toles:** BE IT RESOLVED that we hereby agree to come out of in-camera session at 9:20 p.m.

CARRIED.

22. **Shortreed - Toles:** BE IT RESOLVED that we hereby agree to hire Tara Allaire, Deputy Clerk-Treasurer, at the approved salary range.

CARRIED.

23. **Thompson - Loney:** BE IT RESOLVED that we hereby appoint Aaron Heerema to the Emo Parks & Cemetery, effective May 8, 2018.

CARRIED.

24. **Thompson - Shortreed:** BE IT RESOLVED that we hereby adjourn to meet again on May 23, 2018 at 6:00 p.m.

CARRIED.

May 8, 2018 Regular Council Meeting Minutes Cont'd:

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Errors or Omissions from April 17, 2018 Regular Council Meeting and April 26, 2018 Special Council Meeting minutes: None.

Business arising from April 17, 2018 Regular Council Meeting and April 26, 2018 Special Council Meeting minutes: None.

Peter McQuaker, Public Works Superintendent, attended the meeting to present his written report, with discussion as follows:

- Cemetery has been cleaned up after trees were cut this winter. A culvert was installed east of the helipad, as water was collecting in this area;
- Cold mix is required – *Council requested a quotation be obtained for this;*
- Grader will be sent back tomorrow after required repairs were completed in Thunder Bay;
- Ongoing brushing is being completed at both the sports field and ditches;
- A significant amount of time has been spent at the Emo Landfill Site, completing required cleanup.

Ed Bullied, Water and Sewer Operator, attended the meeting to present his written report, with discussion as follows:

- Kick off meeting with contractor on the Upgrade to the Sewage Lift Station project taking place on May 10th, 2018;
- Results of internal drinking water audit.

Council requested the following regarding recycling:

- Look into the cost of recycling bins around the community;
- Obtain quotations on both compacted and non-compacted bins – need to determine size requirements;
- Contact local contractors that may be interested in hauling recyclables to processing plant in Winnipeg and obtain quotations. Need to determine the size of bins that will be hauled, prior to obtaining quotations on hauling.

The meeting adjourned 9:25 p.m.